

North Carolina Migrant Education Program (NCMEP)

Priority for Services (PFS) Worksheet

2020-2021



The Priority for Services (PFS) Worksheet will assist the local Migrant Education Program (MEP) and Regional Recruiters in determining which migratory children and youth meet the PFS criteria and should receive MEP services first. This information is used to update the migratory student data housed in North Carolina's PowerSchool (PS) database. All worksheets and supporting documentation should be kept on file in a central location designated by the local MEP director. Achievement data used in making the PFS determination must be less than one year old.

Part I: Student Information

Student's Name _____ Today's Date _____
 Date of Birth _____ Qualifying Arrival Date (QAD) _____
 MSIX ID _____ PS UID _____
 District/School _____ Grade Enrolled _____

Part II: PFS Eligibility

Criterion #1: Mobility [1304(d)]

Qualifying Move (QM) within the previous 1-year period

Move from and Move to (city, state)	Date of QM

Criterion #2: Academic Risk [1304(d)(1)] (Select *only one*: 2a, 2b, or 2c)

Criteria 2a: Student has NC Assessment Scores (EOG, EOC, and/or W-APT Scores)

Subject Area	Date (mm/yyyy)	Score(s)

Criteria 2b: Student does not have NC Assessment Scores (Select one risk factor¹)

- Retained
- Grade/Age Compatible
- Credit Deficiency
- Attendance
- Receiving Exceptional Children's Services (EC)
- Homeless
- Non- NC State Assessment Scores

Criteria 2c: Student dropped out of school during or after 9th grade

Dropout date _____ (mm/yyyy)

Grade level at time of dropout _____

Part III: PFS Services

Below, please indicate which services the student will be receiving both from the MEP and from other district and local programs/organizations. If you need additional space to describe services, please use an additional page.

Title I, Part C Services

- Reading Instructional Services
- Math Instructional Services
- Other Instructional Services _____

- Credit Accrual Services
- Counseling Services
- Mentoring
- HSED/GED/HEP Assistance
- Supportive Services _____

- Referred Service(s) _____

Other District Services

- Title I, Part A _____
- Title III _____
- Title III, Immigrant _____
- McKinney-Vento (Homeless) _____
- Food and Nutrition Services _____
- Other _____

Other Services (community programs, State programs, etc) _____

PFS Form Prepared by: _____ Date: _____

Date of PFS Designation on Supplemental Service Report (SSR): _____

Date of Principal and Teacher Notification: _____

MEP Director/Coordinator Signature: _____ Date: _____

¹ Appropriate supporting documentation must be maintained for the selected risk factor. Refer to the NCMEP PFS Guidance document for information on required supporting documentation

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